

Willow Creek Academy

AR 5121

Grades/Evaluation of Student Achievement

Grades for Achievement

Grades for achievement shall be reported for each marking period as follows:

A	(90% - 100%)	Outstanding Achievement	4.0 grade point
B	(80%-89%)	Above Average Achievement	3.0 grade point
C	(70% - 79%)	Average Achievement	2.0 grade point
D	(60% - 69%)	Below Average Achievement	1.0 grade point
F	(0-59%)	Little or No Achievement	0 grade point
I		Incomplete	0 grade point

Whenever it becomes evident to a teacher that a student is in danger of failing a course, the teacher shall request a conference with the student's parent/guardian or send the parent/guardian a written report.

An Incomplete is given only when a student's work is not finished because of illness or other excused absence. If not made up within six weeks, the Incomplete shall become an F.

Grades for Physical Education

No grade of a student participating in a physical education class may be adversely affected due to the fact that the student, because of circumstances beyond his/her control, does not wear standardized physical education apparel.

Grades for Citizenship and Effort

Grades for citizenship and effort shall be reported each marking period as follows:

O Outstanding

S Satisfactory

N Needs Improvement

Pass/Fail Grading

The Head of School or designee may identify courses or programs, for which students may, with parent/guardian permission, elect to earn a Pass or Fail grade instead of an A-F grade.

Students who receive a Pass grade shall acquire the appropriate semester units of credit for the course. The grade shall not be counted in determining class rank, honors list, or membership in the California Scholarship Federation. Students who receive an F grade shall not receive credit for taking the course.

Peer Grading

At their discretion, teachers may use peer grading of student tests, papers and assignments as appropriate to reinforce lessons.

Repeating Classes

With the approval of the Head of School, a student may repeat a course in order to raise his/her grade. Both grades received shall be entered on the student's transcript, but the student shall receive credit only once for taking the course.

OPTION 1: The highest grade received shall be used in determining the student's overall grade point average.

OPTION 2: The two grades shall be averaged in determining the student's overall grade point average.

Withdrawal from Classes

A student who drops a course during the first six weeks of the semester may do so without any entry on his/her permanent record card. A student who drops a course after the first six weeks of the semester shall receive an F grade on his/her permanent record, unless otherwise decided by the Head of School or designee because of extenuating circumstances.

Absences from School

Teachers who withhold class credit because of excessive unexcused absences shall so inform the class and parents/guardians at the beginning of the semester.

When an unexcused absence occurs, the student and parent/guardian shall again be notified of the district's policy regarding excessive unexcused absences. The student and parent/guardian shall have a reasonable opportunity to explain the absences. If a student receives a failing grade because of unexcused absences, the student's record shall specify that the grade was assigned because of excessive unexcused absences.

Grades for a student in foster care shall not be lowered if the student is absent from school due to either of the following circumstances:

1. A decision by a court or placement agency to change the student's placement, in which case the student's grades and credits shall be calculated as of the date the student left school
2. A verified court appearance or related court-ordered activity

Adopted: 2/11/09

Amended: 4/19/18

